



Student Services Director
Beginning July 2017

Hillel Torah North Suburban Day School is seeking an effective and forward thinking educational leader to join our leadership team as a full time Director of Student Services beginning July 2017.

Hillel Torah's philosophy of education is one that supports inclusive and holistic education, designed to nurture, stimulate and support each child's individual learning style and needs.

Hillel Torah's Student Services Department provides services and supports to address a broad range of student needs, including: resource, enrichment, behavioral, organizational and social/emotional support. In addition, the department coordinates relationships with other agencies and community partners to help families access outside supports such as OT, speech, Title 1 and referrals for therapy and evaluations.

Responsibilities:

The Student Services Director is responsible for overseeing the servicing of children from K-8, supervising 6 full time staff members as well as coordinating services with multiple outside therapists and agencies. The director is responsible for all aspects of the Student Services Department and reports directly to the principal.

Specific responsibilities include:

- Hiring, supervising and mentoring student services staff
- Daily hands-on leadership and collaboration with student services and classroom teachers
- Special education intervention curriculum development and implementation (Judaic and General Studies)
- Building personal relationships with children and monitoring their progress
- Regular communication and work closely with parents to support children's needs

The ideal candidate will be:

- An effective communicator with teachers, parents and students
- Passionate about inclusive education and supporting the development of children with different of learning styles
- Well-versed in current educational theories and special education curricula
- Experience in both general and Judaic studies and knowledge of Hebrew
- Highly organized and excellent at follow through
- Successful at building strong, mutually respectful relationships

Requirements:

- Master's degree in Education, Special Education, Educational Leadership or related field
- LBS1 or related license
- Type 75 or Administrative License preferred
- 3-5 years special education classroom teaching or related experience
- 3+ years demonstrated leadership and supervisory experience in special education

About Hillel Torah:

Hillel Torah North Suburban Day School, founded in 1962, is a preschool through eighth grade co-educational Modern Orthodox Jewish Day School providing excellence in both Judaic and General Studies. We are located in Skokie, IL and serve over 400 students. Hillel Torah is a vibrant and supportive team-oriented work environment. Benefits and salary competitive.

To apply: Send resume, cover letter and salary requirements to resumes@hilleltorah.org.