



Hillel Torah

NORTH SUBURBAN DAY SCHOOL

בית ספר הלל תורה

Bar-Bat Mitzvah

בר-בת מצוה

Resources & Chesed



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מזל טוב!

Mazel Tov on the upcoming Bar/Bat Mitzvah of your child! Planning for this *simcha* is a wonderfully exciting time that can be filled with both anticipation and anxiety. We present this booklet as a guideline to serve as a resource as you begin to plan for your *simcha*.

A *Yasher Koach* to parents from previous classes who have contributed to the ongoing development of this booklet. If you have any suggestions, thoughts, issues to consider, pitfalls to avoid, planning tips, success stories – we would like to hear from you and incorporate your ideas and suggestions into future editions of this booklet.

In The Beginning

Determining the Bar Mitzvah Parsha

The *bo bayom* is the day of a boy's actual Hebrew birthday. On that day, the child becomes a Bar Mitzvah, a Jewish adult who is fully responsible for the performance of the *mitzvot*. A child cannot lead a minyan in *kriat haTorah* until the day of his *bo bayom*. Please note: In the Hebrew calendar, the calendar day begins with sunset. Therefore, when determining a child's Hebrew birthday, someone born at night is the same as being born during the following day.

Please visit <https://www.hebcal.com/hebcal/> to find a calendar with all of the Hebrew dates and the *parshiyot* read on each Shabbat.

A Bar Mitzvah *parsha* is determined by which week the *bo bayom* falls out on a child's 13th birthday. The *parsha* chosen is whatever *parsha* is read **after** that day. If the *bo bayom* is on a Wednesday, for example, then the Bar Mitzvah *parsha* will be the *parsha* read on the following Shabbat.

A child automatically becomes a Bar Mitzvah on the day of his *bo bayom*. If there is a reason that the family cannot celebrate his Bar Mitzvah on the Shabbat immediately following the *bo bayom*, then the family could select any *parsha* following that day.

Setting the Date

Make sure to clear the date with the school calendar to avoid conflict of two *smachot*. Shalom Bayit is one of the highest values in the Torah and maintaining harmony in our school community is more important than having a *simcha* exactly on the day of the Hebrew birthday.

Please contact the PTA Bar/Bat Mitzvah Calendar Coordinator at hptpta@hilleltorah.org to inquire about availability and to schedule your *simcha*.

A great resource for ideas and suggestions is your child. What your child likes is very likely to be a good indicator of what his/her peers will like. Consider involving your child in planning the *simcha* to the extent that he/she feel comfortable. To avoid hurt feelings, either the entire grade or all children of your child's same gender, are to be invited to the Bar/Bat Mitzvah. Also, during the weekend, do not invite "most" or half of the kids to a luncheon and leave out others. We ask that you encourage your child to attend both the *tefilla* services and the parties of all of their classmates. This is important for building class unity and spirit, as well as enhancing the *simcha* of the Bar/Bat Mitzvah.

Torah Learning and Chesed

As you begin to plan, keep in mind that the essence of becoming a Bar/Bat Mitzvah is becoming obligated in the *mitzvot*. To mark this occasion, most students take on a learning and/or *chesed* commitment in the year or months before their *simcha*.

There are so many options for Torah learning: Chumash, Navi, a Megilla, Mishna, Tefilla, Halacha, Tehillim, Gemara etc. Many students will take on a unit of study and make a *siyum* at their party. Involving your child in these decisions can help make it something that they will connect to.

In planning for the learning, it is also important to consider the right person to study with your child: you, a relative, a friend of the family, a teacher, your *shul* Rabbi, or any combination of these. Take into account the relationship between your child and his/her tutor. This learning relationship often goes on for a long time and is very important. The person you choose should not only be well versed in the subject matter, but should be someone with whom your child is comfortable. Consider not only a one-on-one encounter, but one that includes one or both of the parents learning together with the child and tutor. The school can also be a resource to help find the right person for your child.

In addition, many students will commit to taking on a *chesed* project. We recommend a *chesed* that the child can be involved in themselves and something to which they feel connected. This should also be a process where the child is involved in making the decision. See the list of *chesed* opportunities at the end of this booklet.

Inviting Classmates

Bar/Bat Mitzvah celebrations are a great opportunity for building class unity and spirit. Towards that goal, and consistent with the general Hillel Torah guidelines, classmates should be invited as a group – one gender or the entire grade – to the Bar/Bat Mitzvah celebration. The same applies to a weekend. Parents should not invite "most" or half of the kids to a luncheon

and leave out the others. To make sure everyone is included, please get an updated class list from the school office.

Shabbat Celebrations

Housing

The children usually make these arrangements on their own. While this process generally works well, there have been times when a child has been left out. It is important that we as parents acknowledge, together, that we must take care of our children, not only physically, but also emotionally. It can be very upsetting to a child when he/she is not included. All parents are encouraged to keep their eyes and ears open regarding the well-being of their child and his/her peers. If accommodations are not available, some families have offered to host children from other neighborhoods for Shabbat Bar/Bat Mitzvah celebrations. If you can host a child from the class for Shabbat, please contact the Bar/Bat Mitzvah community parent representative to add your name to the hosts' list.

Note to parents of the Bar/Bat Mitzvah: Families who host your child's friends are important partners in your simcha. It is important for them to know your simcha's schedule so that they can provide meals, when necessary, supervision, etc. for the time periods when the children are not occupied by the Bar/Bat Mitzvah activities. Also, consider calling or sending a note to the hosting families thanking them for hosting the children.

Note to Hosting Families: Please make sure to provide adequate supervision to the children staying at your home. This includes having the children at shul on time for davening and to hear their friend's laining, speech, etc. Also remind them of appropriate behavior at shul. On Friday nights and Shabbat afternoon children often socialize informally by visiting and walking from house to house. At these times it is important that you know where the children are going. Chaperoning the walk is imperative to ensure each child's safety. When they are in your home, make sure that appropriate activity and adequate supervision is provided at all times.

At Shul

Before a child participates as a guest at a Bar/Bat Mitzvah of a friend, it is imperative that parents take time to discuss in detail appropriate behavior for shul and the party. Children are expected to stay in shul throughout the services, Torah reading, and speeches. They are to actively participate in the davening, avoid talking or playing so they properly represent their family and school, and do not disrupt the simcha.

Remind your child that they are not only guests of the Bar or Bat Mitzvah child, but also represent the school in public. Their behavior should make us all proud. You may wish to ask friends of the family to keep an eye on the children and to patrol the halls outside the sanctuary to ensure that they are not "hanging out" there.

The Kiddush or Luncheon

Space: It is vital that space be adequate for the number of guests. Shoving and fighting can erupt if children feel they are being too crowded.

Food: Please ensure that all food meets *kashrut* guidelines. Please be aware of the possibility of children's special needs – *cholov yisroel*, allergies, etc. Please speak to your child in advance about the importance of waiting to hear *kiddush* from the Rabbi before starting to eat, as well as not pushing or grabbing for food. As hosts, think about serving “kid food” to the children, because they don't necessarily like fancy adult food. Consider serving them the types of food they'll happily eat. Ask your child and his/her friends for their suggestions. **We strongly advise vigilant supervision over access to alcoholic beverages at the Kiddush table!**

Speeches: Limiting the number and length of speeches helps curb children's talking and restless behavior. If you are having a luncheon, consider having the speeches at the beginning of the luncheon when children are most attentive, or spread them out throughout the meal.

Shabbat Afternoon Activities

Parents have found that the children enjoy having a Shabbat afternoon activity and/or a Seuda Shlishit for their friends. This need not be extravagant or overly burdensome.

If it is too difficult to add yet another event to an already busy and exciting day, consider exchanging hosting duties with the family of another child in the class: you host an activity or Seuda Shlishit for them on the Shabbat of their Simcha and they in turn do the same for you.

Instead of having a full meal at this time, consider serving a light meal.

Bnei Akiva can be a resource for afternoon. Please call the Lishka at (847) 329-8682 to make arrangements. The children enjoy preparing and presenting songs and skits for each other. The Bar/Bat Mitzvah is given *kavod* and positive attention by his peers, while the children find the skits meaningful and entertaining. Adults, on the other hand, are not always an enthusiastic audience for this type of entertainment; therefore, an excellent time for the presentation of such songs and skits could be while the children are together at the afternoon activity or Seuda Shlishit.

Bar/Bat Mitzvah Parties

If you choose to have a Bar/Bat Mitzvah party, set a time frame with a reasonable start and finish. Parents should either know in advance what time children are to be picked up or know that the children will call when ready for pick-up. If parents are to await a call, make sure a telephone is available at the party location. The first option of having a set pick-up time avoids having children “hanging around” unsupervised while waiting for pick-up.

If there is a bus ride involved, please provide proper supervision for the students on the bus.

The school policy is **NO MIXED DANCING**. Please respect this *halacha*, as well as the feelings of students who will be uncomfortable attending a mixed dancing affair. The school will not endorse the attendance of our students at any parties that will not follow this rule.

Make sure the activities are age-appropriate and of interest to your child and his/her peers. (Consider asking your child for his/her input and suggestions.)

Make certain that the children are adequately supervised and kept interested and involved in the activities. Depending on the type of party, consider hiring high school or Bnei Akiva students to help supervise the children and keep them involved. Parents have reported that this works especially well with *simcha* dancing.

Giving children a place and meaningful activity at the *simcha* makes them feel that they are important. When children are treated with respect and their needs are addressed, they will respond with respect. Children rise to the occasion, just give them the opportunity.

If you choose to use the services of a D.J., please advise him of the **No Mixed Dancing Policy** of the school. Appropriate music helps create the character and atmosphere. **The primary music should be Jewish music.** Think about what is appropriate for a communal event. We understand the each family has its own traditions, but please be considerate to make sure every child would be comfortable and reflect the character of a Modern Orthodox school.

Seat some of your friends (parents) who are familiar with the children in the class near the children's tables. Ask them in advance to keep an eye on those tables and "shush" them if necessary. Also consider spreading children's tables out rather than having them all together in the same area.

Problems can occur during "down time" – e.g., when guests are first arriving, while children are waiting to be served, etc. As you plan the party, mentally picture the event step by step, identifying any points of potential "down time". Try to fill these time slots with some type of supervised, engaging activity.

Consider the best way to serve the food you have chosen: buffet-style, served at the table, etc. If you are serving buffet-style, take into account that children often hesitate to make their way to the food on a table surrounded by adults, even it means missing out on the meal. An easy solution is to serve the children from a separate buffet table.

Guidelines for Attending a Classmate's Simcha

The out of school celebration provides an opportunity for the children to rejoice with their classmate and contribute to the *simcha*. It goes without saying that upon attending a *simcha*,

we expect all of our students to conduct themselves with *mentchlechkeit*. The following guidelines provide a direction for the students in order to insure that they use this opportunity to shine and create a Kiddush Hashem. These guidelines will be reviewed with the students:

1. Please respond to invitations promptly. Students should make every effort to attend a classmate's *simcha*. If you are unable to attend, please have your child notify the host as soon as possible.
2. Please make sure to dress appropriately in modest attire. If the celebration is on Shabbat, appropriate Shabbat attire should be worn throughout the day.
3. Upon arrival at the *simcha*, your child should immediately seek out the parents and grandparents of the Bar/Bat Mitzvah, introduce him/herself, and extend a sincere mazel tov and thank you for being included in the *simcha*.
4. Please remind your child to behave appropriately. Though speeches may at some point become tedious, it is important for our children to maintain proper *derech erez* throughout the affair. Cell phones should not be in use during the speeches.
5. Children should join in the *tefilla* if *tefilla* is part of the *simcha*. Children should attend *shul* in a timely fashion and should remain in *shul* for the duration of the *davening*.
6. Though it might be crowded, please wait patiently to partake of the buffet.
7. Please encourage your child to participate and join in the *zmirot*, dancing, and *ruach*. This is a momentous occasion in the life of your child's classmate. It is the job of every guest to enhance the experience for all to enjoy.

In-School Celebrations

Family members are encouraged to join the celebration in school when boys put on their *tefillin* for the first time and when they "lain" and receive their first *aliya* at the school Minyan on the Monday, Thursday, or Rosh Chodesh before their Bar Mitzvah. Please feel free to bring an appropriate snack, which has an appropriate *hashgacha* and is nut-free, for the entire 7-8 grades who eat breakfast all together. Please contact the Minyan Coordinator to schedule a day for these celebrations.

Girls are also encouraged to celebrate their Bat Mitzvah in school during 6th grade *tefilla*. Please contact the *tefilla* teacher to schedule the celebration.

Gift Program

In order to alleviate the expense of giving individual Bar and Bat Mitzvah gifts to each student, participation in the Bar/Bat Mitzvah Gift Program allows each child in the class to be part of giving a meaningful gift to each of his/her classmates as they reach this special milestone. This program also provides each student with the option of choosing a memorable gift package that they like. 6th grade parents will head this gift committee.

After Your Simcha

Please inform one of us about the children's behavior and any tips for future *smachot*. In this way, school will keep track of problems and take action if necessary.

Chesed Opportunities Appendix

Organizations Connecting People to Chesed

Areyvut

www.areyvut.org

Database of *Bnai Mitzvah* Projects: www.areyvut.org/Bnai/project.asp

Daniel Rothner, Founder & Director

(212) 813-2950 | daniel@areyvut.org

Areyvut empowers Jewish youth with the experiences that will enable them to infuse their lives with the core Jewish values of *chesed*, *tzedaka* and *tikkun olam*. Recognizing the potential significance of the Bar/Bat Mitzvah celebration in the lives of Jewish preteens, *Areyvut* is committed to providing young men and women with innovative opportunities to enhance their Bar or Bat Mitzvah celebration by actively participating in challenging, community-based projects. Understanding that each preteen is unique, *Areyvut's* team of educators works with program participants to design and implement projects that cater to each child's interests and personal development goals. *Areyvut* aims to ignite a lifelong commitment to social justice, charity and kindness.

Areyvut is committed to helping every student and family develop a project that meets their needs. Please do not hesitate to contact us if you have any questions about the agencies, your project or any related issues.

Jewish United Fund: Tikun Olam Volunteers (TOV)/TOV Teen Volunteer Network

juf.org/teens | bnaimitzvah@juf.org

30 S. Wells St., Chicago IL 60606 | (312) 444-2867

Tikun Olan Volunteers (TOV) is a group within the JUF which provides [resources](#) as well as a [free personalized concierge service](#) to help connect people with chesed opportunities.

General Chesed Opportunities

AMIT

www.amitchildren.org

Rebekah Grossman

(212) 792-5690 | rebekahg@amitchildren.org

AMIT operates more than 60 schools, youth villages, surrogate family residences and other programs, constituting Israel's only government-recognized network of religious Jewish education that incorporates academic and technological studies. AMIT's Bar and Bat Mitzvah Program offers your child the chance to profoundly impact the life of a young Israeli while enhancing your family's *simcha*.

A Package from Home

www.apackagefromhome.org

Email emess@netvision.net.il or

Corrine Engelhart

3842 Four Winds Way, Skokie, IL

(847) 673-5460 | corinnehart@aol.com

A Package from Home sends care packages to *chayelim bodedim* (Israeli soldiers with no family in Israel) and other combat soldiers. Their mission is to strengthen the spirit and resolve of each Israeli soldier and to show our appreciation for the sacrifices that they are making in securing our safety and survival.

A Package from Home Programs:

1. Children and adults can take part in writing personal letters for the care packages to show their appreciation. It is encouraged that you include an address and e-mail address on each letter since sometimes a soldier will take a minute and respond to his letters. These letters can be mailed directly to Barbara at:

Barbara Bloom Silverman
A Package from Home
12 Keren Kayemit Street #63
Jerusalem, 92428 Israel

2. Conduct a *tzedaka* campaign to raise money for care packages.
3. Collect new items to be brought to Israel for the care packages.
4. Help pack care packages in Israel.

The Ark

www.arkchicago.org

6450 N. California Ave.

Sophia Zisook, Director of Volunteers

(773) 973-1000 | szisook@arkchicago.org

The Ark provides opportunities for our students to do *chesed* in many ways: Packing food in the pantry for the poor, serving dinner to the underprivileged, participating in delivering packages, Chanukah gifts, Thanksgiving Dinner and other holidays.

Bayit Cham

www.bayit-cham.org.il

Birchwood Plaza Nursing Home

1426 West Birchwood, Chicago, IL 60626

(773) 274-4405 | contact@birchwoodplaza.com

Chai Lifeline

www.chailifeline.org

(847) 763-1818 | midwest@chailifeline.org

Raise Money - you could do a garage sale, sell greeting cards, (ask us for more ideas)

Toy Drive- toys we need, lots of board games like Othello, Boggle, Mancala, Yahtzee, Sorry. We also could any bedside toys that a child who might not be able to move around could have fun with like Legos.

Read Books on Tape or CD - you could actually tape yourself reading a book so that we could give it to young kids who cannot yet read.

Care Packages – assemble baskets, backpacks, or gift bags of games/toys/activities children can use or play with in the hospital. Some favorites are: small Lego sets, playing cards, travel games, fun pens and stationary, coloring books and crayons, etc. Care packages for all ages (from 5 to teen) are appreciated.

Pillow Case Kits – assemble plain pillow cases with fabric pens/markers other arts and crafts supplies for child in hospital to decorate and personalize.

Art Kits – assemble art kits. Some suggestions for kits contents include: foam mirror frames with foam decorations; boxes, tote bags, clip-boards or tee-shirts with accompanying art supplies to decorate; beads and string to make jewelry; simple models to assemble.

Activity Books – create your own book of crossword puzzles, word search puzzles, games and coloring pages.

Center Piece Donations – create centerpieces for your *simcha* that can be donated. Examples include: sports-themed items, toys or games, books and/or holiday-themed items.

Chanukah Projects – Chanukah is a busy time for Chai Lifeline. In addition to hosting a festive event for our families, we host Chanukah parties in area hospitals, complete with toys for hospitalized children. We also send toys to every Chai Lifeline family. Community members have been very generous in helping us during Chanukah by doing the following:

- Organizing and coordinating Toy Drives
- Making Chanukah-related centerpieces for the Chanukah parties
- “Adopting” a Chai Lifeline Child for Chanukah

Blankets – knitted, crocheted, or fleece knotted.

Collect new books, CDs, DVDs to distribute to Chai Lifeline families.

Gift Cards to national stores (i.e. Target, Best Buy, Borders Books, etc.).

Toiletry Kits – assemble kits including shampoo, soap, toothbrush, toothpaste for use in the hospital.

Beaded Jewelry – create bracelets, necklaces, and key chains.

OR Have your guests donate to Chai Lifeline Midwest directly by putting a card in your invitation.

Chicago Chesed Fund

www.chicagochesedfund.org

7045 North Ridgeway, Lincolnwood, IL 60712

(847) 679-7799 | info@chicagochesedfund.org

With today's deepening economic crisis, more Chicago-area Jewish families can no longer support themselves. Who can they turn to for emergency help? The Chicago Chesed Fund. Headquartered at a 44,000-square foot warehouse in Lincolnwood, the Chicago Chesed Fund provides food, clothing, furniture, foreclosure and eviction prevention, emergency utility payments and a whole lot more. All with sensitivity, dignity and privacy, The Chicago Chesed Fund has provided immediate help to community members suffering the anguish of poverty since 1987. And today, the need is greater than ever before. Visit their website for ways you can help.

Chicago Yachad

www.chicagoyachad.org | chicagoyachad@ou.org

Yachad's mission is to promote and facilitate the inclusion of all children, teenagers, and adults with special needs. Through a wide array of unique inclusive programs, Yachad empowers their participants to lead full lives filled with opportunities to socialize, learn, work, and celebrate their Jewish Heritage.

CJE SeniorLife

www.cje.net | (773) 508-1064

Friedman Place (A home for the visually impaired)

www.friedmanplace.org

5527 N. Maplewood, Chicago, 60625

(773) 989-9800 | Beth Elman: Beth@friedmanplace.org

Keshet

www.keshet.org

Steve Feinberg, Keshet Outreach Coordinator

(847) 205-0274 | steve@keshet.org

Keshet offers many volunteer opportunities, including Sunday School and Special Olympics.

Leket Israel – Israel's National Food Bank

<http://www.leket.org.il/english/>

Serving as the country's National Food Bank and largest food rescue network, Leket Israel works to alleviate the problem of nutritional insecurity among the growing numbers of Israel's poor. Each year, with the help of 40,000 volunteers, Leket Israel rescues over 700,000 meals and 21 million lbs of produce and perishable goods, and supplies over 1.25

million (7,500/school day) volunteer prepared sandwiches to underprivileged children. Food that would have otherwise gone to waste is redistributed to nearly 300 non-profit partners caring for the needy. Leket Israel offers cooperative purchasing, nutrition education, and food safety projects to further assist our partners.

Lieberman Nursing Home

9700 Gross Point Road, Skokie, IL 60076
(847) 674-7210

Lone Soldier Connect

lonesoldiercenter.com | lonesoldierconnect@gmail.com

Shoshana Friedman, Project Coordinator (847) 703-2053

Barbara Glimmer, Educational Advisor (847) 877-2476

Lone Soldier Connect is a unique program designed to partner youth and their families with the Lone Soldiers of the Israel Defense forces. Lone Soldiers are volunteers who serve in the IDF without the benefit of parents living in Israel. With family so far away, these soldiers are supported by organizations that let them know how much they are admired for their commitment to the survival of the State of Israel.

Lone Soldier Connect offers programs based on the understanding that letters written by students and family in Chicago, which are then sent to Lone Soldiers in Israel, help the soldiers to know that they are remembered and appreciated. Letters can be written as a class or individual project, at a party or family event. We provide facilitators to discuss the concepts of courage, commitment, bravery and love for Israel. Letters are collected and sent to Israel for distribution.

The Lone Soldier Center in memory of Michael Levin is “home away from home” for many of these soldiers. Shabbat dinners, Yom Tov celebrations and meals, friendship and adjustment help is available through a group of volunteers who are all former Lone Soldiers. The Center, located in Tel Aviv with smaller centers in Jerusalem, Haifa and Be’ersheva, reaches out to these courageous Lone Soldiers to let them know that they are all family and are never alone.

Shaare Tzedek Medical Center in Jerusalem

acsz.org | dgold@acsz.org

Deborah Gold, (305) 799-5619

Shaare Zedek is known as the “Hospital with a Heart” for its reputation of treating patients with the highest level of care. Shaare Zedek receives no government funding for new equipment and facilities, so we rely solely on our donors’ generosity to operate this important facility in the heart of Jerusalem.

Choose a Project

Choose a project that you will enjoy – you can also do it with a friend! The money you raise will support the Hospital and give patients the care they need. Here are ideas of what other B’nai and B’not Mitzvah have done to help save lives at Shaare Zedek. Choose from this list, or use your imagination and come up with your own.

- Basketball/Hockey/Baseball-a-Thon
- Bowl-a-Thon
- Build-a-Bear
- Walk-a-Thon
- Car Wash
- Bake Sale
- Tehillim or Divrei Torah Learning Campaign

Plan Your Event

We’ll help you plan where, when and how! We can create your event flyers, sponsor sheets, and personalized web page. Choose an appropriate project / dedication to raise funds for Shaare Zedek. Write/design the card to be inserted in your invitation.

Recognition for Your Support

Have your Bar/Bar Mitzvah project featured on our website for all your friends and family to view. Your name and dedication to the Hospital will be memorialized in the Shaare Zedek Golden Book, or, with a personalized plaque affixed at the Hospital in your honor.

Visit the Hospital

Join us at the Hospital for a special dedication ceremony where you can:

- Take a tour of Shaare Zedek and celebrate the hanging of your plaque
- Visit the children in the pediatric wing, hand out teddy bears, and bring a smile to their faces.

Youth 4 Youth Program with The Jaffa Institute

Jackie Frankel, Development Associate

972-3-683-2626 ext. 113 | jackie@jaffainst.co.il

www.jaffainstitute.org

John Hanus Library of General Studies and Philip A. Newberger Memorial Library of Judaica

Book Centerpieces

Tzedaka has always been an integral part of Orthodox Jewish life along with *chesed* and *G'milut Chasadim* (acts of loving kindness). The Bar/Bat Mitzvah life cycle event is an excellent opportunity to foster your family's commitment to these traditional Jewish values.

Think of the Hillel Torah Library for your child's upcoming Bar/Bat Mitzvah. Make a donation to the library fund and the librarian will select Judaic and/or general studies books to be used as table centerpieces. Each book has a custom nameplate inserted with an inscription worded especially for your *simcha*.

Attractive book stands are available for loan and you will receive table cards at no additional cost. Your centerpieces are sure to be appreciated by your guests.

How the Program Works

At least 4 months before your *simcha*, contact Mrs. Robbin Katzin at the library. You will need to provide the librarian with the following information:

- *Simcha* date
- Book categories: Judaic, General Studies or both
- Number of tables
- Number of books per table
- Inscription for bookplates

Your donation must be paid for prior to the books being ordered.

Two weeks before your *simcha*, the library will contact you to make arrangements for you to pick up your books, table cards, and book stands. After your party, the books and stands should be returned to the library within one week.

All donations receive 70% give/get credit.

For more information, contact the school library at 847-674-6533 or email Mrs. Robbin Katzin, School Librarian, at robbin.katzin@hilleltorah.org.

Bar/Bat Mitzvah Centerpiece Donations

Name: _____ Date: _____

Simcha Date: _____

Donation: \$ _____

Total number of books needed: _____

- Judaic Studies
- General Studies
- Either category

Bookplate Inscription: _____

Books will be picked up on _____ (within one week of the *simcha*).

Donated by:

Name: _____

Address: _____

City, State, ZIP: _____

Email: _____

Phone where you would like to be contacted: _____

Please make checks payable to Hillel Torah. 70% give-get credit will be given.

For more information, please contact Mrs. Robbin Katzin, School Librarian, at robbin.katzin@hilleltorah.org, or call the library at 847-674-6533.

Mail payment to Tracy Schultz at 2707 W. Jarlath St., Chicago, IL 60645.